

**REGULAR MEETING  
SOUTH NYACK BOARD OF TRUSTEES  
TUESDAY, FEBRUARY 26, 2019  
VILLAGE HALL**

**PRESENT:** Mayor Bonnie Christian  
Deputy Mayor Alain Leinbach  
Trustee Andrew Goodwillie  
Trustee Nancy Willen  
Trustee Catherine McCue

**ALSO PRESENT:** Village Clerk Jill Schwarz  
Village Attorney James Birnbaum  
Police Chief Daniel Wilson  
Village Treasurer Maryann Baietti

Members of the Public

Following the Pledge of Allegiance, Mayor Christian called the open session of the regular meeting to order at 7:31pm. David Lothrop shared his safety concerns related to the road improvement work occurring on Route 9W and the opening of the new traffic pattern at exit 10, northbound on Route 287. Mayor Christian will send a letter to the New York State Thruway Authority addressing safety concerns.

Vicki Schwaid and Dee O'Hagan shared their concerns about vehicles parking along Road F. Chief Wilson will address the issue. On street parking was also discussed. Mayor Christian reported that the Town of Orangetown's landlord registry includes the Village of South Nyack and that Rockland County's landlord registry procedure requires that multi-family home owners must register with the Department of Health.

Mayor Christian closed the open session at 7:56pm.

**MINUTES:**

Upon a motion by Deputy Mayor Leinbach, seconded by Trustee Willen, the minutes of the Public Hearing of January 22, 2019 were unanimously adopted.

Upon a motion by Trustee McCue, seconded by Trustee Willen, the minutes of the regular Board of Trustees meeting of January 22, 2019 were unanimously adopted.

Upon a motion by Trustee Goodwillie, seconded by Trustee Willen, the minutes of the special Board of Trustees meeting of February 15, 2019 were adopted on a 4-0 vote. Trustee McCue was absent from the February 15<sup>th</sup> meeting.

**REPORTS:**

**TREASURER:** Treasurer Baietti will email the Treasurer's report to the Board. There was a discussion about the Orange & Rockland street light purchase and LED conversion project.

**SELECTIVE GENERAL LIABILITY INSURANCE:** Deputy Mayor Leinbach moved as follows:

**#14 RESOLVED**, to empower the Village Clerk to sign the one year renewal contract with Selective Insurance effective March 1, 2019.

This resolution was seconded by Trustee McCue and unanimously adopted.

**2017-2018 BUDGET MODIFICATIONS:** Trustee McCue moved as follows:

**#15 RESOLVED**, to accept the budget modifications for the 2018 year end.

This resolution was seconded by Trustee Goodwillie and unanimously adopted.

**POLICE:** Chief Wilson presented the January police report including \$25.00 in fees that were collected.

**DPW:** The January report was reviewed.

**BLDG/CODE/FIRE INSPECTOR:** The January report was reviewed including \$2,200.00 in fees that were collected.

**VILLAGE JUSTICE:** January fines of \$9,843.00 were collected.

**OLD BUSINESS:**

**PARKING CONSULTANT BID:** Mayor Christian moved as follows:

Whereas, the Board of Trustees (“the Board”) of the Village of South Nyack (hereinafter “the Village”) sought proposals for a Parking Consultant to assist in developing a strategy for a new program whereby paid parking would be instituted in the Village;

Whereas, the Board resolved to issue a Request for Proposals for hiring a Parking Consultant to assist in developing a paid parking strategy for the Village;

Whereas, the Village submitted a Request for Proposals for the professional services of a Parking Consultant;

Whereas, the Village received responses to its Request for Proposals from two (2) prospective parking consultants;

Whereas, the Village convened an Evaluation Committee to evaluate the said proposals and recommend which competing consultant should be hired by the Village for its parking consultancy;

Whereas, based on the evaluation of written technical proposals and cost proposals submitted by bidders, the Village’s Parking Consultant Evaluation Committee recommended that the contract for the Village’s Parking Consultant be awarded to the Chazen Companies as providing the most utility to the Village after the technical ability, experience and cost associated with each bidding firm were all taken into consideration;

Whereas, though the Chazen Companies’ bid was higher than its competing bid, the Evaluation Committee determined that in this case payment of a higher fee was in the interest of the Village, based on the experience of the proposed staffing offered by the Chazen Companies and their direct experience with paid parking programs;

Whereas, at the request of the Village, a Best and Final Offer was requested and received from the Chazen Companies;

Whereas, the Village seeks to hire the Chazen Companies at a bid price of \$18,815.00 to serve as a Parking Consultant to develop a paid parking strategy for the Village; and,

**#16 NOW, THEREFORE, BE IT RESOLVED,**

Based on the evaluation of written technical proposals and cost proposals submitted by bidders by the Village’s Parking Consultant Evaluation Committee, a contract for the Village of South Nyack’s Parking Consultant shall be awarded to the Chazen Companies, which has been determined to provide the most utility to the Village after the technical ability, experience and cost associated with each bidding firm are all taken into consideration; and,

Subject to final contract negotiations on the scope of work and subject to the Village Attorney’s review, the Mayor is empowered to sign a contract awarding the Chazen Companies a contract for the Village’s Parking Consultancy in an amount no greater than \$18,815.00.

This resolution was seconded by Trustee McCue and unanimously adopted.

It was noted that resolution #16 of 2019 is a supplement to resolution #99 of 2018.

**O & R STREET LIGHT PURCHASE:** Trustee Goodwillie moved as follows:

**#17 RESOLVED**, to empower the Mayor to sign all documentation in order to facilitate the Orange and Rockland Streetlight Purchase & LED conversion project, including but not limited to the Operating Agreement and Mutual General Release and Settlement Agreement

This resolution was seconded by Deputy Mayor Leinbach and unanimously adopted.

It was noted that this resolution is a supplement to resolution #12 of 2019.

**NEW YORK POWER AUTHORITY (NYPA):** Trustee Goodwillie gave an update on the Streetlight Purchase & LED Conversion project. The Board was in agreement that the Village should purchase Smart Controllers for the streetlights which provide several benefits and will be required if the Village chooses to participate in NYPA's maintenance program.

There was a discussion about street lights and LED lighting.

Mayor Christian re-opened the open session at 8:54pm.

Vicki Schwaid inquired about Smart Controllers and lighting.

Mayor Christian closed the open session at 8:57pm.

**VJ NETWORKS – New Rates/Agreement:** Following a discussion about VJ Networks new proposal, Deputy Mayor Leinbach moved as follows:

**#18 RESOLVED**, to empower the Mayor to sign a two year agreement of services with VJ Networks to provide technical computer support to the Village and Police Department subject to approval from the Village's legal counsel.

This resolution was seconded by Trustee McCue and unanimously adopted.

**NEW BUSINESS:**

**VILLAGE COMMUNICATIONS:** Mayor Christian reported on various methods of Village communication that has been used since the Communications Advisory Committee's 2014 report and recommendations.

A public meeting will be held on Thursday, April 11, 2019 at 7:00pm at the Orangetown Fire Co. No. 1 fire house located at 90 Depot Place. The board will update the public on current Village business and accomplishments.

**NYACK BICYCLE & PEDESTRIAN MASTER PLAN:** Trustee Goodwillie shared a statement from the January, 28, 2019 Nyack News & Views that reported about the Village of Nyack's proposed bike lane on S. Franklin Street connecting with the Esposito Trail. A discussion followed about creating a designated bike lane on S. Franklin Street between Cedar Hills Avenue and Clinton Avenue possibly in the future.

Mayor Christian re-opened the open session at 9:40pm. Vicki Schwaid inquired about the proposed Village of Nyack bike lane on S. Franklin Street.

Mayor Christian closed the open session at 9:43pm.

**COMMUNITY POWER:** Trustee Goodwillie discussed the idea of municipalities choosing their default energy provider. Deputy Mayor Leinbach and Trustee Goodwillie will meet with a representative from the Community Choice Aggregation to learn more about the concept and report back to the Board.

**RECORD KEEPING PROJECT:** The Board gave permission to Sokuna Mam to scan and organize the building department files. This work is part of a record keeping project being funded by a grant. The hourly wage is \$15.00 per hour and the work will be completed after work hours.

Rockland County is in the process of finalizing a RFP for a joint recycling contract; which South Nyack intends to be a participant in. This is expected to begin on January 1, 2020.

**2019-2020 RECYCLE BID:** Mayor Christian moved as follows:

**#19 RESOLVED**, that the Village of South Nyack shall have bid documents prepared, including a Notice to Bidders, General Instructions to Bidders, and any and all documents required by law, for a bid to be submitted as soon as is practicable for the weekly collection and disposal of recyclables for the Village of South Nyack for a seven month term to begin June 1, 2019 and end December 31, 2019.

This resolution was seconded by Deputy Mayor Leinbach and unanimously adopted.

**2019-2020 GARBAGE BID:** Mayor Christian moved as follows:

**#20 RESOLVED**, that the Village of South Nyack shall have bid documents prepared, including a Notice to Bidders, General Instructions to Bidders, and any and all documents required by law, for a bid to be submitted as soon as is practicable for the collection of garbage and trash for the Village of South Nyack for once per week and twice per week for a one year, two year, or three year term to begin June 1, 2019.

This resolution was seconded by Trustee Willen and unanimously adopted.

**RECYCLE – VILLAGE OF NYACK:** Deputy Mayor Leinbach moved as follows:

**#21 RESOLVED**, to empower the Mayor to sign an extension of the intermunicipal recycling collection agreement with the Village of Nyack under the same terms as the previous agreement through May 31, 2019.

This resolution was seconded by Trustee Goodwillie and unanimously adopted.

**ESPOSITO TRAIL – TELEGRAPH POLE:** There was a discussion about installing a telegraph pole that was previously located on the Esposito Trail at the Franklin Street Park as a permanent historical landmark.

**INTERMUNICIPAL SHARED SERVICES & COLLABORATION AGREEMENT:**

There was a discussion about Rockland County's Intermunicipal Shared Services and Collaboration Agreement. Mayor Christian reported that Grand View chose not to participate. Village Attorney Birnbaum will discuss this agreement with DPW Superintendent Johnson. This will be continued at the next board meeting.

Trustee Goodwillie gave an update on the Historical Signage Project.

Village Attorney Birnbaum discussed the procedure to amend the Village Code related to parking laws.

Trustee Willen will invite Chazen Companies, the Village's Parking Consultant, to speak at the March 26<sup>th</sup> Board of Trustees meeting.

The draft of the Village Code will be shared with Planning Board Chair, Jerry Ilowite, and Zoning Board of Appeals Chair, Roger Seiler, for their review.

Mayor Christian reported that the budget workshop with department heads will be held on Wednesday, February 27<sup>th</sup> at 10:00am. The Board of Trustees budget meeting will be held on Tuesday, March 12<sup>th</sup> at 6:00pm.

**PITNEY BOWES:**

Mayor Christian moved as follows:

**#22 RESOLVED**, to authorize the Village Clerk to sign a new five year lease agreement with Pitney Bowes for the Village's new postage machine.

This resolution was seconded by Trustee Goodwillie and unanimously adopted.

**PAYMENT OF ABSTRACTS:** Upon a motion made by Mayor Christian, seconded by Trustee McCue and carried, the following abstracts of audited vouchers were approved for payment:

No. A 19-16– General Fund - \$463,916.44

No. B 19-16 – Police - \$363,160.57

At 10:41pm, upon a motion made by Mayor Christian, seconded by Trustee McCue and carried, the meeting was adjourned.

Respectfully submitted,

Jill Schwarz  
Village Clerk

DRAFT